

**APPLICATION FOR FINANCIAL SUPPORT CUM DUE DILIGENCE FORMAT
FOR ORGANISATIONS RUNNING SKILL DEVELOPMENT CENTRES FOR WOMEN**

Sr No.	Details Required	Details
1.	Name of the Organisation	
2.	Address – Registered Office	
3.	Address – for Correspondence	
4.	Email address	
5.	Website address (if available)	
6.	Name of the Contact person, Address & Phone No. /Mobile No.	
7.	Date of establishment of organization / Date of Registration (enclose a copy of Registration Certificate, Trust deed)	
8.	Details of Trust board members	
	Designation	Name
		Age
		Occupation
9.	PAN No. (enclose photocopy of PAN)	
10.	Do you have Exemption Certificate Under following Section of Income Tax Act available with Organization: 12 A, 80G, 35 AC etc. (give details)	12A: Yes / No (If yes enclose a copy) 80G: Yes / No (If yes enclose a copy) 35AC: Yes / No (If yes enclose a copy)
11.	Audited Accounts for of previous year including, Income & Expenditure A/c, Balance Sheet etc. (Please enclose photo copy)	
12.	No. of employees (full time, part time)	Full Time Employees: Part Time Employees:

13.	Brief details of the projects undertaken in the past.				
	Year	Project Name	Outlay Rs.	No. of Beneficiaries	Location
14.	Details of Major donors in the past two years Name of the Donor, Year, Amount etc.				
	Year	Name of Donor	Amount Rs.	Purpose/Project	
15.	Brief details of the present proposal				
	Project Name	Main Purpose	Outlay Rs.	No. of Beneficiaries	Other donors (if any)
	Brief details of the proposal:				
				
				
16.	Amount of financial support requested		Rs.		
17.	Bank account details of the Organisation				
	Account No.				
	Bank Name				
	Branch Name				
	IFSC Code				
18.	Any other details				

Signature

Name:

Designation:

Date:

Place: